

Student Services Policy

Effective Date: December 21, 2007

1.1. Policy Statement:

- 1.1.1. We provide students with a learning environment which is student-focused.
- 1.1.2. We treat our students with dignity, respect and care.
- 1.1.3. We ensure that our facilities are, at all times, properly maintained, clean and neat.
- 1.1.4. We ensure that our students receive accurate, honest, sound, and reliable advice from qualified Admissions Advisers prior to applying for any of our programs. Our Admissions Advisers support our students throughout their studies.
- 1.1.5. Our staff are available for problem solving, questions, complaint resolution, and general information at all times.
- 1.1.6. We assist our students and alumni to secure appropriate employment as soon as possible.