

International Legal English

Certificate in International Legal English

PROGRAM OVERVIEW

The Certificate in International Legal English is designed to prepare international students to communicate effectively in English within a legal context. Through language activities, lectures, guided practice, simulations, and group projects, students will become more proficient and more comfortable speaking English in legal settings. This program is also designed to prepare candidates for the TOLES (Test of Legal English Skills) examination.

WHO SHOULD TAKE THIS PROGRAM

- Any non-English speaking lawyer working in the international market
- Members of international law firms who require training in modern legal writing
- Translators and interpreters
- Law students currently registered in University or College programs
- International students who are considering a career in law

CREDENTIALS

Upon completion of this program, students qualify for the Ashton College Certificate in International Legal English. In addition, the program will focus on preparation for the TOLES Examinations.

PROGRAM DURATION

100 hours, 5 weeks

PROGRAM FORMAT

The program includes one hundred instructional hours (including exams). The program is divided into two components: (a) Legal English (3 hours per day) and (b) Legal Language Skills and Communication Strategies (1 hour per day)

(A) LEGAL ENGLISH:

This is the theoretical component of the program. Students will learn how to analyze legal texts, use a wide variety of legal vocabulary and language.

(B) LEGAL LANGUAGE SKILLS AND COMMUNICATION STRATEGIES:

This is the practical application component using the theoretical concepts learnt during the Legal English component. Students will use legal terminology in legal documents. They will learn how to write summaries which contain the main ideas of original works; they will produce legal tests. During this part of the program, students will also practice different types of tests.

TOPICS

Some of the topics covered in the program are:

Business Law
Understanding legal contracts
Modern Legal Writing
Employment Law
Insurance Law
Company law

LEVELS

The Certificate in International Legal English is offered on three levels: Foundation, Higher and Advanced.

TOLES EXAMINATIONS

The Test of Legal English Skills (TOLES) is an international legal English examination which is set and marked by the TOLES organization in England. The TOLES exams are well known throughout the world and are highly respected by international law firms.

There are 3 levels to the TOLES exam series: Foundation, Higher and Advanced. Students do not have to take all 3 exams

Students can progress through the TOLES series to achieve their goal of a high grade in the prestigious TOLES Advanced exam. Students will have an advantage in the tough employment market by holding a legal English qualification recognized by major international law firms. Students will be able to prove their ability in legal English and get ahead in their legal career.

COMPANIES RECOGNIZING TOLES

Law firms and organizations that have already entered candidates for the TOLES exams include:

Linklaters: a global law firm with offices in 26 countries.

Allen & Overy: an international legal practice with 31 offices worldwide

Baker McKenzie: an international law firm established in 1949 with offices in 39 countries

Clifford Chance: an international law firm with offices in 21 countries

PricewaterhouseCoopers: an international professional services company in 153 countries

KPMG: an audit, tax and advisory firm in 144 countries

FOR MORE INFORMATION

Contact an Admissions Adviser.

Ashton

Ashton College
1190 Melville Street
Vancouver, BC Canada
V6E 3W1

www.ashtoncollege.com

Telephone
604.899.0803

Toll-Free
1.866.759.6006

Fax
604.899.0830



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