

Business English Communication

English for Your Future

Whether you live in Asia, Europe, the Americas or Africa, the job market is no longer your home town—it's worldwide. That's where we all compete now: in a business world where borders are fluid and communication is critical.

Now, more than ever, a strong command of the English language is crucial in order to succeed in international business. If you can show that you have the relevant language skills, you'll gain a competitive edge in the job market.

Ashton College's Business English Communication program will help you develop the English skills necessary to work and communicate in an international business environment.

ADVANCE YOUR CAREER

Completion of Ashton's Business English Communication program will show employers your skills for using English in the workplace. As a student at Ashton you will:

- Become more fluent in business English
- Increase your knowledge of the North American business environment
- Gain a significant advantage in the job market

Students can choose to complete a certificate or diploma in Business English Communication in as little as 12 weeks.

Successful graduates also qualify to write the University of Cambridge Business English Certificate examination.

SKILLS FOR LIFE

At Ashton College, we provide our students with skills for life.

With focus on oral communication skills, our classroom settings and assignments will prepare you for speaking in real world business settings.

We offer a Diploma in Business English Communication for students who want to combine the classroom experience with real work experience. Our practicum adviser will help arrange a work placement, where you can apply and improve your speaking and communication skills in an actual business environment.

THE ASHTON ADVANTAGE

Courses

We offer three levels of English classes to best suit your learning needs—Preliminary, Vantage and Higher.

Improve your oral communication skills so you can be confident speaking at presentations, interviews, over the telephone and in meetings.

No matter your current level, you'll leave Ashton with improved communication skills in Business English Communication. Our program will also provide you with the knowledge and skills needed to succeed in an international business environment.

Our core curriculum includes Business English Communication, Business Concepts Presentations, Interviewing and Negotiation.

Ashton

Education
with
Purpose

Ashton College
1190 Melville Street
Vancouver, BC Canada
V6E 3W1

www.ashtoncollege.com

Telephone
604.899.0803

Toll-Free
1.866.759.6006

Fax
604.899.0830



EDUCATION QUALITY ASSURANCE

Business English Communication

Campus

Located in the heart of beautiful downtown Vancouver, Ashton College is the perfect place to improve your business English.

Our campus is just blocks away from the city's business centre and few cities in the world offer the unique and spectacular physical surroundings that Vancouver does.

The gateway to the west, Vancouver serves as an entry point to North America and is situated just kilometres away from the United States. The city is a diverse and multicultural urban centre, the third-largest in the Canada.

Academic

Students are attracted to Ashton's reputation as Vancouver's premier institution for career education and continuing learning. We work with leading industry experts so that learning at Ashton gives students the opportunity to advance their career while connecting with employers.

Ashton is fully accredited by the Private Career Training Institutions Agency of British Columbia (PCTIA) and is an Education Quality Assurance (EQA) designated school.

Faculty

The faculty at Ashton College will lead you through the principles of business English communications. Drawing upon years of experience and expertise, you can be certain that our instructors will provide you with a superior education.

Student Services

Ashton's student services staff are committed to helping students. Our advisers are always available, dedicated to creating partnerships with students to advise them on their career objectives, our programs and our services. We'll help you construct an education plan that's right for you.

Ashton College also offers **MyAshton.com**, a unique and exclusive online portal for students to access all essential resources they need, at anytime.

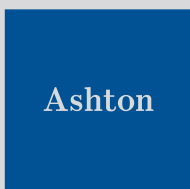
Contact Us

To apply to the Business English Communications program, or for more information, contact our admissions adviser at **(604) 899-0803** or **admissions@ashtoncollege.com**.

Visit us online at **www.ashtoncollege.com**.

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